

For office use only

Application Ref. No. : _____

Date : _____

Processed on : _____

Membership no. : _____

Remarks : _____

Signature

4.0 Chronological Career (from the year of Graduation)

Exact Designation	From (Date)	To (Date)	Place of Posting	Full Name and Address of the Employer

5.0 Declaration:

1. After having fully understood the information and instruction as given in the Annexure, I hereby apply for election as a **Associate Member Technologist** of the Institution of Engineers (India) in accordance with the Charter of Incorporation and the Bye-Laws as they now are at IEI website www.ieindia.org or as they may be legally altered hereafter.

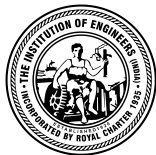
I further declare that before exercising the option to apply for Membership, I have fully and carefully perused and acquainted myself with, all the clauses and contents of the Royal Charter, Bye Laws and Regulations of the Institution (available on the Website i.e. www.ieindia.org). Accordingly, while applying for Membership, I also voluntarily agree and give my free consent to allocate all one time Life Compounding Fees, Composite Subscription and Journal Fees, to be paid by me, as part of Permanent Reserve Fund (Corpus Fund) of The Institution of Engineers (India), provided in Clause 108 of the Bye Laws.

2. I do hereby undertake that in the event of my election as a **Associate Member Technologist**, I will be governed by the Bye-Laws and the Regulations of the Institution as they now are or as they may hereafter be legally altered and that I will accept as final and binding the decisions of the Council in all matters dealt with by them in accordance with the provisions of the Charter, Bye-Laws and Regulations, and will forthwith cease to describe myself as a **Associate Member Technologist** or to designate myself as belonging to the Institution in any other form, on receipt of a notice from the Secretary and Director General that acting under the powers conferred upon them by the Bye-Laws and Regulations the Council have declared me to be no longer as a **Associate Member Technologist** of the Institution. I further undertake that I will promote the objects of the Institution, as far as may be in my power, provided that whenever I shall signify in writing to the Secretary and Director General that I am desirous of withdrawing from the Institution, I shall after the payment of any arrears which may be due by me at that period be free from this obligation.
3. I have noted that the decision of the Council of the Institution shall be final in granting the Membership and the District Courts at Alipore, 24 Parganas (South) shall have the exclusive jurisdiction in settling the dispute, if any, arising out of this Membership.
4. I, solemnly declare that the documents presented for application towards membership of the Institution are authentic and the information given by me above is true to the best of my knowledge and belief. If the information submitted by me are found to be fake or information furnished by me are false, I am solely responsible for the same and my application/membership may be rejected/ceased without assigning any reason. I hereby give my full consent to include my name and contact information as they are now or may be altered hereafter in all the directories/lists of members as deemed fit by the Institution. I also undertake to abide by Professional Conduct rules and/or Code of Ethics that the Council may frame from time to time.

Yours Faithfully,

Date:

Signature of the Applicant



The Institution of Engineers (India)

An ISO 9001:2015 Certified Organisation
8 GOKHALE ROAD, KOLKATA 700 020

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IMPORTANT INFORMATION AND INSTRUCTIONS FOR AMTIE APPLICANTS

(The pages of Instructions sheet should not be attached with the Application)

1.0 Fee Payable along with Application

Application	Fee for Applicants from India & Nepal (₹) including GST	Fee for Applicants from SAARC Countries (US \$)	Fee for Applicants from any other Countries (US \$)
For Direct Enrolment (paying in single remittance)	3481	145	380

N.B.

- Modes of payment are:
 - By NEFT/Online Net Banking Transfer to
IEI Account No. 01210400094674; ; IFSC IBLK0000012; Swift Code – IBKLINBB135
[IDBI Bank Branch :- Siddha Point, Ground Floor, 101 Park Street, Kolkata 700 016]
 - By Demand Draft drawn in favour of 'THE INSTITUTION OF ENGINEERS (INDIA)', payable at KOLKATA or
 - By Cash at 8 Gokhale Road, Kolkata 700 020 on any working day between 10.00-13.30 hrs and 14.00-17.00 hrs.

2.0 Personal Information

- Age : Minimum 26 years on the date of Application.
- Name should be as per Qualification Certificate. Pin Code no. must be mentioned by the Applicant correctly for attachment of Centre. **Mobile No. and e-mail are mandatory requirements.**

3.0 Educational Qualification

He shall have passed Diploma in Engineering from approved AICTE/State Board of Technical Education or B Sc degree in Applied Science or B Sc with Physics, Chemistry and Mathematics and Postgraduate degree in applied science/technology/computer science, computer application or equivalent.

4.0 Experience

He shall have engaged in engineering or industrial profession at least for period of 5 years and shall be the opinion of Council be working satisfactory progress in a position of responsibility.

5.0 Documents to be attached [Photo copies to be self attested]

- Certificate in support of Date of Birth.
- Certificate in support of examinations passed (or marksheets with Provisional Certificate).
- Documentary proof in support of present position / designation. For retired persons, proof in support of last held position / designation.
- For Self Employed Persons, following additional documents should be attached:
 - Company Profile, ii) Age of the Organisation, iii) Annual Turnover of the Organisation for last 3 years (duly certified by a Chartered Accountant), iv) Number of Technical Personnel Engaged in the Organization with details of hierarchy and the Position of the Applicant therein, v) Important jobs/projects executed during last five years and the involvement of the Applicant therein, vi) Contribution to the society through the product or service of the Company, and vii) Administrative/Management experience and/or Professional Attainments, if any.
- Attested copy of Documentary Evidence (e.g. Marriage Certificate or Affidavit from First Class Magistrate) must be enclosed in support of Change in Name (if any). (No request for change in name is entertained after enrolment).

N.B. : ALL OF THE ABOVE DOCUMENTS MUST BE SELF ATTESTED.

6.0 Other Information

- a. Applicants residing in abroad must remit the fee in US \$ only.
- b. Complete Application Form along with all necessary self attested Documents must be sent by the Applicant directly to the Director (Membership), The Institution of Engineers (India), at 8 Gokhale Road, Kolkata 700 020.
- c. Applicants are advised to keep the photocopies of the filled in Application Form along with the demand draft and all documents attached therewith for information and future reference.
- d. Any deficiency/discrepancy in the Application Form is intimated by sending a Letter to the Applicant. Every applicant should positively comply his/her discrepancy (if any) within **two months. Failure may liable the application to be cancelled.**
- e. In case a candidate is not eligible for election, he/she is eligible for refund of his/her Entrance Fee and the amount deposited for Composite Subscription, without any interest thereon, after deducting non-refundable Registration Fee and General Office Charges as per Regulation. The same is also applicable for applications cancelled because of non-receipt of compliance of discrepancy within the stipulated timeline.
- f. Every Applicant should carefully note the DD no. and the unique Reference No. received by SMS/IVRS and refer the same for all future correspondence with IEI.
- g. **The decision on every Application rests with the Council of IEI only, which is final and binding on the Applicant.**

7.0 Acknowledgement for Receipt of Payment

a. Through SMS:

Acknowledgement is sent by SMS regarding receipt of payment within seven working days after receiving the documents. Please quote mobile number to get SMS acknowledgement of receipt of payment as well as other important announcements. The SMS message containing the Reference No. should be noted for any future queries/ communications, if any.

b. Through IVRS:

Receipt of payment may also be ascertained through our Interactive Voice Response System (IVRS). To receive the acknowledgement, Applicant should dial **(033) 40155400/40106248/40106299** and follow the Instructions as guided by the system.

8.0 Query for the Status of Application

a. Through IVRS:

Applicants may also get their queries answered through our Interactive Voice Response System (IVRS). To know the status of Application (after allowing the usual processing period), Applicants should dial **(033) 40155400/40106248/40106299** and follow the Instructions as guided by the system.

9.0 Post Enrolment

- i) After enrolment, system generated letter of election and money receipt will be sent by e-mail.
- ii) The membership certificate is expected to be delivered at the registered address within 2 months from the date of enrolment.